

Privacy Policy

Almoayyed International Group Privacy Policy

Almoayyed International Group is committed to protecting your privacy and developing technology that gives you the most powerful and safe online experience. The main purpose of this privacy policy is to provide a transparent way of how we manage your personal information and protect the privacy of personal information we gather in accordance with Bahrain's Personal Data Protection Law and other applicable legal and regulatory laws.

This Statement of Privacy applies to the Almoayyed International Group website and at its office and governs data collection and usage.

Who we are and how to contact us

We, Almoayyed International Group, is a high-value company, providing expert solutions for businesses across the country, region and the world. The data manager for our sites and apps is Almoayyed International Group. This means that we are responsible for deciding how and why we hold and use your personal data. If you want to contact us, you can find our contact details in the "Contact Information" section below.

How and What we Collect as your Personal Data

This Privacy Policy applies only to information we collect through the Website and from other sources. We may collect your above data from third party (Existing customer, event organizers) having any common business relation between us or from public domain. Almoayyed International Group collects personally identifiable information, such as:

- Identity Data (First Name, Last Name, CPR or Passport)
- Contact Data (Email, Phone number, address)
- Job Data (Job Profile, CV/Resume, Company name, Business or Profession)

When you visit the Almoayyed International Group website, our web server automatically records details about your visit including: IP address;

The website from which you visited us;

The type of browser software used;

Almoayyed International Group website, pages that you visit; and

The date and duration of your visit to the Almoayyed International Group website.

Why we Collect Your Information

Almoayyed International Group uses this information for the operation of the service, to plan your engagement as employee at Almoayyed International Group, to maintain quality of the service, and to provide general statistics regarding use of the Almoayyed International Group online of Web site.

Use of your Personal Information

Almoayyed International Group collects and uses your personal information operate Almoayyed International Group Website and deliver the services that you have requested. When you give us personal data, those data may be sent electronically to servers anywhere in the world and may be used, stored and processed anywhere in the world In addition, we will use your information to:

1. We use your personal data to provide information to you or your organization.
2. Facilitate compliance with securities law, public company listing requirements and related laws and regulations.
3. We may use your information for any direct marketing purpose.

Information Disclosure

Almoayyed International Group does not sell or transfer your personal information to external entities. However, some information may be disclosed to entities who has AIG ownership and to trusted third parties who assist us in operating our website and business, those parties are bound to keep your personal information confidential and safe from any unauthorized disclosure. Further, Almoayyed International Group respect your privacy. Therefore, Almoayyed International Group do not sell any of your personal data to third parties for their marketing purposes. This includes all the data we gather from you through the various online forms we use in our website and other source.

Retention period of your personal data

Almoayyed International Group keeps your personal data in accordance with the criteria that include legal retention period requirements, to fulfil its intended purposes, and historical archiving. We securely destroy and erase your personal data to ensure that it cannot be restored after exceeding the specified retention period.

Clients' rights as a data subject

You have the right to:

1. Request access to your personal data in which it will enable you to obtain a copy of your personal data held by Almoayyed International Group and to enable you to verify that Almoayyed International Group is collecting and processing your data lawfully.
2. Request Almoayyed International Group to amend your data when it is inaccurate or incomplete; 3. Request Almoayyed International Group to remove your data when:
 - a) The purpose of which your data has been collected is no longer valid;
 - b) Your personal data is processed in an unlawful basis;
 - c) The deletion is necessary for compliance with the law; or,
 - d) Your data is inaccurate;
4. Request Almoayyed International Group to block or restrict further processing of your personal data;
5. Request Almoayyed International Group to provide you with your data in a structured format in order to be used and stored for further personal use.
6. Submit a complaint when your personal data is being used for the purpose of direct marketing resulting in financial loss or moral damage to you or for the purpose of making a decision which is based on automated processing including profiling where such processing may have legal ramifications or significantly affect your rights.
7. Withdraw your consent at any time to processing or transferring your personal data for specific reason.
8. Almoayyed International Group have the right to reject your request. Almoayyed International Group will inform you within 15 days of receiving the request on rejecting the request and explanation of the rejection.
9. In case your request is incomplete, Almoayyed International Group will inform you within 10 days if any documents are missing to complete your request. You have the right to lodge a complaint to Bahrain's Personal Data Protection Authority. The Personal Data Protection Authority is the authority established under the provisions of Article (27) of the personal data protection law.

As part of the personal data security measures, Almoayyed International Group may request you to provide specific information in order to confirm your identity and to ensure that your personal data is not disclosed to any personnel who does not have the right to have it.

Use of Cookies

The Almoayyed International Group Group Web site uses "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you. No personally identifiable information is stored on the cookie.



You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Almoayyed International Group services or Web sites you visit.

Third Party Links

Almoayyed International Group may contain links to other websites of interest. However, once you use these links to leave our website, you should be aware that we do not have any control over that other website.

These third party website have their own privacy policies. Therefore, Almoayyed International Group is not responsible for the privacy statements or other content on Web sites outside of the Almoayyed International Group. Almoayyed International Group encourages you to review the privacy statements of Web sites you choose so that you can understand how those Web sites collect, use and share your information.

Security of your Personal Information

We will take all reasonable steps necessary to ensure that your data is treated securely, and in accordance with this privacy policy. This website has security measures in place to protect your personal information against any loss, misuse, and alteration of the information under our control. We process your data as per lawful basis provided in Bahrain PDPL. AIG employee will be in receipt of your data in order to provide the service and we may share your data with third party. We will take your consent if we need to share your data to any third party or outside the Kingdom of Bahrain.

Where we have, the host server for this website is located in a secure host data centre.

The transmission of information via the Internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorized access.

Your role to keep your data accurate

It is essential for Almoayyed International Group to keep your personal data up to date and accurate. Therefore, kindly contact us in case there is any change to your personal data during your business relationship with us.

Changes to this Statement

Almoayyed International Group will occasionally update this Statement of Privacy to reflect company and customer feedback and to reflect the legal requirements in relation to data protection. Almoayyed International Group encourages you to periodically review this Statement to be informed of how Almoayyed International Group is protecting your information.

Contact Information

Almoayyed International Group welcomes your comments regarding this Statement of Privacy. If you believe that Almoayyed International Group has not adhered to this Statement, please contact Almoayyed International Group at aigbah@almoayyedintl.com

If there is any concern related to processing your personal data, you can make application with us using Subject Right Request Form. You can also contact our DPS on details mentioned below:

Almoayyed International Group
Refinery Road No. 3501, Area 635, Yard 75, Ma'ameer,
P.O. Box 26259, Manama, Kingdom of Bahrain

We will use commercially reasonable efforts to promptly determine and remedy the problem.